



St. Charles
PREPARATORY SCHOOL

— BUILDING BETTER MEN —

St. Charles Preparatory School

Latin Teacher
Part-time

Position Summary:

St. Charles is seeking a proactive and principled individual as a part-time Latin Teacher to start the 2024-25 school year.

Primary Role and Responsibilities:

Responsibilities will include, but are not limited to:

- Strong foundation in English grammar and usage
- Broad English Vocabulary
- Proficient in the Latin language
- Extensive experience in reading Latin
- Previous classroom experience necessary
- Experience with Power School or similar SIS desired
- Experience with Canvas or similar SMS desired
- Capable of establishing and maintaining an accelerated pace
- Experience in constructing summative assessments
- Prepared to carry out daily grading and provide timely feedback
- Capable of following a lead teacher
- Classroom experience and experience with secondary school students preferred
- Knowledge of world history sufficient to place literacy works in context
- Experience in use of collaborative learning models preferred

Qualifications:

- Ohio Education Teaching License, certification grades 7-12
- Master's degree preferred
- Previous experience working in the educational setting desired
- Required: Compliance with BCI-background checks and completion of Protecting God's Children program

Benefits:

- Dental, Vision and Life Insurance available
- Earned PTO and paid holidays based on a pro-rated scale
- Professional Development Assistance

About St. Charles:

St. Charles Preparatory School is an all-boys Catholic high school located in Bexley, Ohio, an interior suburb on the near east side of the city of Columbus. St. Charles was founded in 1923 by Bishop James J. Hartley with the express directive, our Founding Promise, that an exceptional education be provided to every young man willing to accept the challenge of studying at St. Charles, regardless of background or means. Originally established as a department of the St. Charles Borromeo Seminary College, the preparatory school maintained its mission as a college preparatory institution even after the college department closed in 1969. Over the course of a century, St. Charles has established itself as a distinctive leader in Catholic education, earning regional, statewide, and national recognitions for the quality of its education and the performance and contributions of its students, alumni, staff, and faculty.

Our Mission:

St. Charles is an all-boys college preparatory high school of the Diocese of Columbus, Ohio, that instills in its graduates the importance of prayer, faith, service, character and hard work in an environment that values diversity, accountability and excellence and that creates an enduring tradition of brotherhood.

Our Vision:

St. Charles Preparatory School will be nationally recognized as a premier pre-collegiate educational experience, developing young men for lives of contribution, service and leadership—consistent with the teachings of Jesus Christ in the Catholic tradition—by providing access for students of all backgrounds to the region’s best educators, curricula, programs and facilities.

Our Founding Promise:

St. Charles Preparatory School remains faithful to the century-old promise of its founder, Bishop James J. Hartley, that an exceptional education be provided to every young man willing to accept the challenge of studying at St. Charles, regardless of background or means.

*St. Charles is an equal opportunity employer.

Please send resume to:

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